



Each item on this form needs to be completed. Instructions for completion are listed on the reverse side.

Please Print or Type

1 Insured/Subscriber Name (Last, First, Middle Initial)
2 Group Number
Insured/Subscriber Identification Number (from ID card)
Mailing Address
Patient's Full Name (Last, First, Middle)
City & State Zip Code
Patient's Sex
Patient's Date of Birth
Insured Employed?
Date of Retirement
Patient's Relationship to Insured

3 Type of treatment received:
Check only one type and attach itemized statements.
\*Please note: Preventive care includes immunizations, routine well baby care, routine physical examinations, vision and hearing exams.
Injury - Date of Accident
Illness - Date of First Symptom
Pregnancy - Date of Conception
Preventive - Date of Service

4 Describe: Diagnosis, Symptoms of Illness or Injury or explain Preventive or Routine care received.

5 Was Illness or Injury work connected?
Name and Address of Employer
6 If Injury, was motor vehicle involved?

7 Is patient covered under any other Health Benefits Plan (besides Medicaid, Medicare or CHAMPUS)?
Insuring Co.
Policy #
Address
Effective Date of Coverage
Employer
Sex
Birthdate
Insured
Relationship to Patient

If the other coverage is primary, attach the other insurance company's Explanation of Benefits

8 Medicare - Is the Patient:
a) Entitled to Benefits Under Medicare Hospital Insurance (Part A)?
b) Entitled to Benefits Under Medicare Medical Insurance (Part B)?
c) Entitled to Benefits Under Medicare due to a disability?
Patient's Medicare Identification No. (From Medicare ID Card)

9 I certify the above is complete and correct and that I am claiming benefits only for charges incurred by the patient named above. Authorization is hereby given to any Hospital, Physician, Dentist, Provider, Insurance Carrier or other entity to give Blue Cross and Blue Shield of Texas, upon request, any medical information which the Plans in their judgment deem necessary to the adjudication of this claim.

Signature of Insured

Date

Daytime Telephone Number

Itemized Bill(s) for Covered Services and Supplies must be attached
(See Instructions on Reverse Side)

# Instructions

**Important: Do Not file this form if your Provider of Service is submitting these charges to Blue Cross and Blue Shield of Texas.**

**Please complete every item on claim form.**

- 1** Insured's/Subscriber's Name, Address and Employment Status

Please show the insured's/subscriber's name exactly as it appears on the Blue Cross and Blue Shield of Texas identification card and specify the current address including the ZIP code. Check appropriate box indicating the insured's /subscriber's employment status. If retired, give date of retirement.
- 2** Patient Information

Make sure the group number and identification number are exactly as shown on the insured's identification card. List patient's full name; no nicknames or initials please. Check the appropriate blocks for the patient's sex and relationship to the insured. Ensure the patient's correct date of birth is shown.
- 3** Type of Treatment Received

Check only one treatment type (injury, illness, pregnancy or preventive care) and specify date of injury, date of first symptom, date of conception or date preventive care was received. You may attach multiple itemized statements if they are for one type of treatment (example: illness only, preventive care only).
- 4** Diagnosis or Symptoms of Illness or Injury

Give diagnosis or a brief description of symptoms. If preventive care services were received, state the type of care (routine physical, hearing exam, vision exam or immunization diagnosis, etc.).
- 5** If Illness or Injury is in any way work related

Check appropriate box and enter name and address of employer.
- 6** If Motor Vehicle Injury

Check appropriate box.
- 7** Other Insurance

Please check appropriate box. If "yes," complete the required information.
- 8** Medicare Information

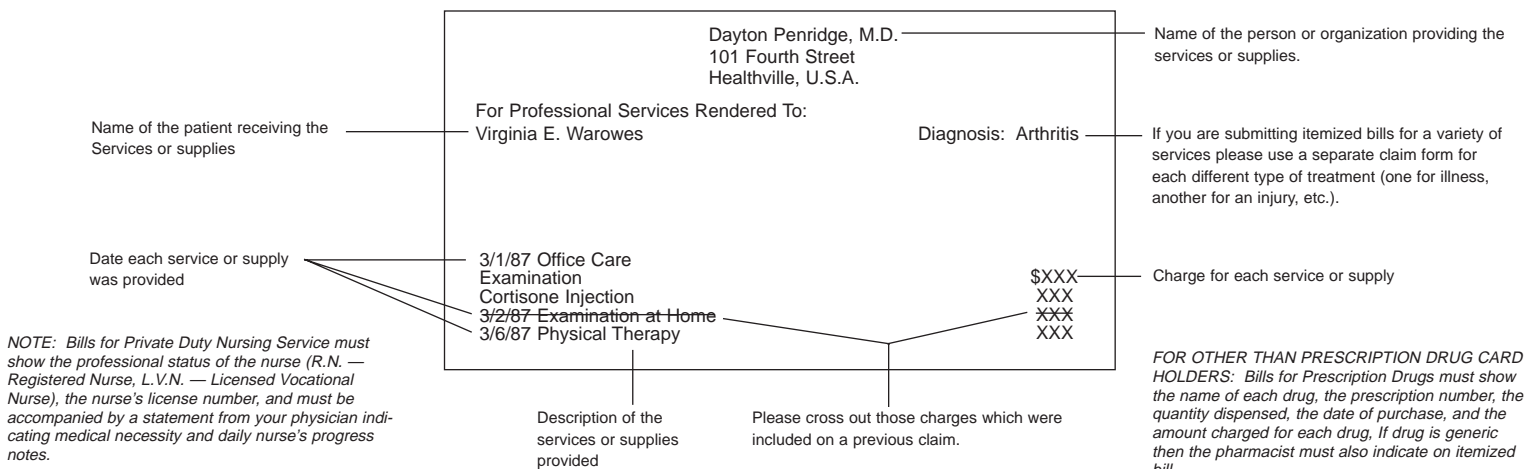
Please check appropriate box concerning Medicare eligibility. If "yes," show effective date and give Medicare identification number.

Medicare Enrollees should include a copy(s) of the Medicare Explanation of Benefits Form(s) (EOB) with their itemized statements unless patient is actively employed and requires group coverage to pay primary.
- 9** Insured's Signature, Date and Daytime Telephone Number

Please sign and date this form and attach your physician's itemized letterhead statement(s). The itemized statement(s) should contain all the information shown in the following example:

Itemized Bills Cannot Be Returned

### Example of Itemized Bill



This completed form, together with the itemized bills should be submitted to:

**Blue Cross and Blue Shield of Texas**  
**P.O. Box 660044**  
**Dallas, Texas 75266-0044**

**Additional copies of this form may be obtained from your Employer, our nearest Blue Cross and Blue Shield Area Office, or the above address.**