

## Enrollment by Qualifying Event

**This form must accompany the Academic Healthplans Enrollment Form**

<b>Student Name</b>	First	Middle Initial	Last	<b>Social Security Number</b>	— —
<b>School Name</b>				<b>Policy Number</b>	

**LIST DEPENDENTS TO BE INSURED BELOW**

Dependent	First Name	MI	Last Name	Date of Birth (MM/DD/YYYY)	Gender (M/F)	Social Security Number
Spouse				/ /		— —
Child 1				/ /		— —
Child 2				/ /		— —
Child 3				/ /		— —

**QUALIFYING EVENT INFORMATION AND REQUIRED DOCUMENTATION**

Identify the qualifying event which caused the loss of other medical coverage for you and your eligible dependents. You must submit the appropriate required documentation, proof of prior coverage, and this completed form. **Application for enrollment must be submitted within 31 days in which the qualifying event occurred. Improper documentation will result in a return of premium and a delay of coverage.**

**QUALIFYING EVENT DATE:** \_\_\_\_/\_\_\_\_/\_\_\_\_

QUALIFYING EVENT	DOCUMENTATION REQUIRED
<p><b>Please check the box below that is applicable to your situation.</b> <b>A box MUST be checked and the appropriate required documentation MUST accompany this form.</b></p>	<p><b>Letter of Ineligibility (lost coverage) is required for any reason listed.</b></p>
<input type="checkbox"/> Loss of eligibility (does not include loss due to failure to pay premiums or termination of coverage for cause) Cause of Loss: _____ _____	Written documentation from the insurance company providing the names of the covered participants, date coverage ends and the reason for loss of eligibility
<input type="checkbox"/> Acquired a new dependent — <b>spouse</b> (and adding other previously eligible dependents)	Copy of marriage certificate
<input type="checkbox"/> Acquired a new dependent — <b>newborn, adopted child, child arriving from another country</b> (and adding other previously eligible dependents)	Copy of birth certificate/birth record for newborn or proof of birth; or proper visa documentation for child(ren) arriving from another country

STUDENT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

(PLEASE PRINT CLEARLY or TYPE)

STUDENT INFORMATION						
<b>Student Name</b>		First	Middle Initial	Last		
<b>Local &amp; ID Card Mailing Address</b>		Street or P.O.Box		City	State	Zip Code
<b>Permanent Address</b>		Street or P.O.Box		City	State	Zip Code
<b>Email</b>		<i>(A confirmation email will be sent upon enrollment)</i>			<b>Phone/Cell Number</b>	
					( ) -	
<b>Male</b>	<input type="checkbox"/>	<b>Female</b>	<input type="checkbox"/>	<b>Date of Birth</b>	(MM/DD/YYYY) / /	<b>SSN</b>
				-	-	<b>Student ID Number</b>
				<i>(must be provided to be processed)</i>		

**LIST DEPENDENTS TO BE INSURED BELOW.** Dependent coverage is available only if the student is also insured. Dependent coverage must be the exact same coverage period of the Insured; and therefore, will expire concurrently with that of the student.

DEPENDENT INFORMATION						
Dependent	First Name	MI	Last Name	Date of Birth (MM/DD/YYYY)	Gender (M/F)	Social Security Number
Spouse				/ /		- -
Child 1				/ /		- -
Child 2				/ /		- -
Child 3				/ /		- -

**NOTICE TO STUDENT AND CARDHOLDER.** Coverage will be effective the date of the Qualifying Event if required documentation and form are received within 31 days in which the Qualifying Event occurred, unless otherwise stated in the Master Policy By signing below, the student and cardholder acknowledges the following: **1)** Rates are not pro-rated other than as listed on this enrollment form; **2)** Student meets the eligibility requirements for this coverage as described in the brochure; **3)** If it is later determined that the student is not eligible, coverage will be deemed to have not been in force and the premium will be returned; and **4)** Other than eligibility or entry into the Armed Forces, **the premium is not refundable.** It is the student's responsibility to make a timely renewal payment. This plan is underwritten by **Aetna Life Insurance Company.**

**I understand my information is protected by privacy laws and will be released only in accordance with these laws.**

**My signature below certifies that I have read and understand the Student Health Insurance Plan brochure and agree to accept it as applicable to me regarding the terms and conditions stated therein.**

**WARNING:** It is a crime to provide false or misleading information to an insurer for the purpose of defrauding the insurer or any other person. Penalties include imprisonment and/or fines. In addition, an insurer may deny insurance benefits if false information materially related to a claim was provided by the applicant.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

(Signature of Student, or Parent if Student is under age 18)

**Please note this enrollment form cannot be processed unless you make all your coverage selections on the reverse side. CONTINUE ON REVERSE SIDE →**

Student Name: \_\_\_\_\_

Student ID Number: \_\_\_\_\_  
(must be provided to be processed)

(PLEASE CHECK ALL THE APPROPRIATE BOXES)

The monthly rate is to be used in the calculation of your total premium due **only** if the Covered Person has a qualifying event, such as marriage, birth, loss of coverage due to age limitation, etc. The monthly rate would be paid beginning in the month which the qualifying event occurred through the end of the current coverage period.

**Note:** If this enrollment is for a dependent only, the dependent is allowed to purchase only the number of months that will allow them to reach the termination date of the student's existing coverage.

**PAYMENT OPTIONS**

COVERAGE DATES	MONTHLY RATE		CALCULATE MONTHLY RATE
<b>Qualifying Event Date</b>  ____ / ____ / ____ through <b>08/21/2018</b>	<b>Coverage</b>	<b>Monthly Rate</b>	<b>Example: \$158 x 3 months = \$474</b>
	<b>Spouse</b>	\$ 158.00	\$ _____ X _____ = \$ _____ Rate # Months Total
	<b>One Child</b>	\$ 158.00	\$ _____ X _____ = \$ _____ Rate # Months Total
	<b>All Children</b>	\$ 316.00	\$ _____ X _____ = \$ _____ Rate # Months Total
	<b>Processing Fee</b>		\$ <b>15.00</b>
<b>Coverage may not extend past the termination date of 08/21/2018</b>	<b>TOTAL</b>		\$ _____

The billed amount includes administrative fees, non-insured services, and certain federal, health care fees/assessments. The final cost will include a \$15 processing fee. Please use the chart above to calculate total amount due.

**PAYMENT INFORMATION.** You can pay via credit card, money order or check (details are provided below). Your cancelled check or credit card billing is your only receipt and notification of coverage. **It is the student's responsibility for timely renewal payment whether or not a renewal notice is received.** If you have questions, please call Academic HealthPlans at **1-855-844-3018**.

**PAYMENT OPTIONS**

If paying by credit card fax to 1-855-858-1964		By check	
Name as it appears on the card		Make check or money order in U.S dollars, payable to	Academic HealthPlans
Billing Address		Check Amount	\$ _____
Amount to be charged	\$ _____	Check Number	
Credit Card Number		Mail check and this enrollment form to	Academic HealthPlans P.O. Box 1605 Colleyville, TX 76034-1605
Expiration Date	(MM/YY) _____ / _____		
VISA <input type="checkbox"/>	MasterCard <input type="checkbox"/>	Discover <input type="checkbox"/>	

**By signing this form, I hereby authorize Academic HealthPlans to initiate a credit card transaction for the payment of my premium. I understand my insurance will be cancelled if my credit card is declined. All charges will show on my credit card statement as Academic HealthPlans, Inc.**

SIGNATURE OF CARDHOLDER: \_\_\_\_\_ DATE: \_\_\_\_\_

PRINTED NAME OF CARDHOLDER: \_\_\_\_\_ DATE: \_\_\_\_\_