# AcademicLiveCare | User Guide



#### A Telehealth Solution

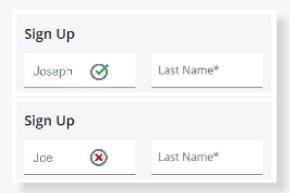
## How to Sign Up



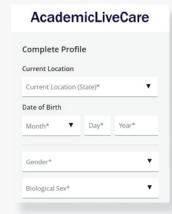
Visit <u>academiclivecare.com</u>, click 'Get Connected' and then 'Visit AcademicLiveCare' in the pop-up window.



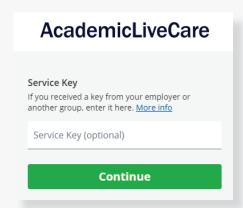
2 Sign Up for AcademicLiveCare using the name and school email address tied to your school account or Log In if you already have an account.



Note: Register using the name on your student account. For example, if your student account lists your full name, do not use a nickname.



3 Complete your profile.



Please click 'Continue' as you do not need a service key.

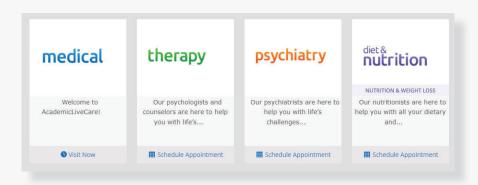


Now that your account has been created, you're ready to Get Care!

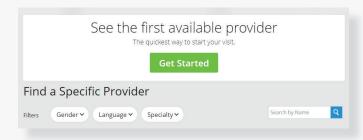
#### How to Get Care

Your Home Page will reflect all services available to you. Select the care applicable to your needs.



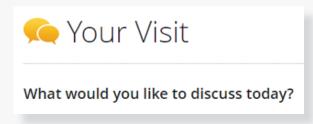


For Medical/Urgent Care, click 'Get Started' to see the first available provider or find a specific provider by using the search and filter tools.

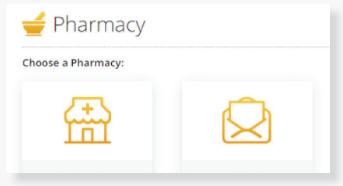




Provide details about your visit and acknowledge that you have read the Notice of Privacy Practices and agree to the Terms of Use.



Choose the pharmacy of your choice for in-store pick up or manage your prescriptions with ease by having them delivered to your door.



## How to Schedule an Appointment

For all other care, schedule an appointment by selecting the appropriate service.



Choose your preferred date to see a list of available providers and appointment times.



Or, find a specific provider by using the search and filter tools.



Review your appointment details and click Schedule Appointment to confirm your visit.



#### Now, it's time for your appointment!

- Your provider will thoroughly review your intake form before starting your visit.
- While you wait, a brief overview will play, easing you into the care environment, making you feel right at home with telehealth.
- Your provider will take progress notes during your visit and wrap up your visit details once your visit has ended.
- A visit summary will be sent to you via a secure message, accessible any time via the secure inbox, located right on your dashboard.

