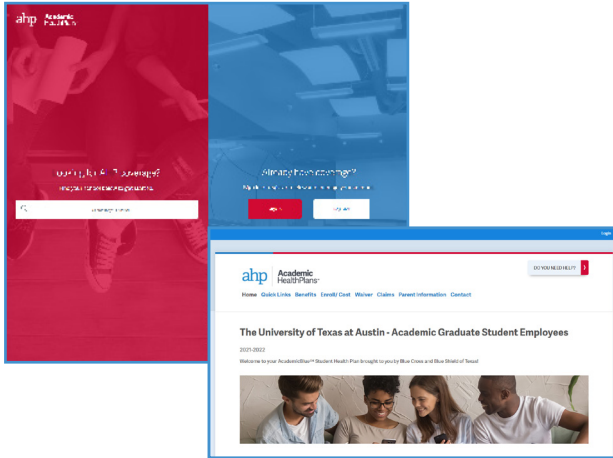


Online Enrollment Student Experience Guide



- 1 Find your school site at myahpcare.com. Go to the Enrollment tab and then select the appropriate enrollment link.

A screenshot of the 'Getting Started' page. It has a progress bar at the top with 'Previous' and 'Next' buttons. The main heading is 'Getting Started Account' with the instruction 'Please sign in or create an account to continue.' Below this are two columns: 'Sign into Existing Account' and 'Create a New Account'. Each column has input fields for Username, Password, Email Address, and Student ID, along with a Date of Birth field. There are 'Login' and 'Forgot Username/Password' links in the first column, and a 'Create Account' button in the second column.

- 2 If you have previously enrolled online, please sign into your account. Otherwise, you will need to [Create a New Account](#).

A screenshot of the 'Getting Started' page, similar to the previous one, but with the 'Start a new Enrollment Session' button highlighted in blue.

- 3 From the Getting Started page, click [Start a New Enrollment Session](#).

A screenshot of the 'Terms and Conditions' page. It contains a list of 10 numbered conditions. At the bottom, there is a checkbox labeled 'I understand and agree to the above conditions.' which is checked.

- 4 Review the Terms and Conditions, then click the box to check "[I understand and agree to the above conditions](#)" and then "[Next](#)".

A screenshot of the 'UT Austin Enrollment' page. It has a progress bar at the top with 'Previous' and 'Next' buttons. The main heading is 'Coverage Details' with the sub-heading 'Campus Select'. Below this is a section titled 'Please select your Campus/Program or proper coverage option' with a 'Select' button and the text 'Academic Graduate Student Employee 2021-22'.

- 5 Select your [Campus/Program](#) or proper coverage option.

A screenshot of the 'UT Austin Enrollment' page, showing the 'Coverage Details' section. The 'Plan Type' dropdown menu is open, showing options for 'PART TIME (20-29 hours) Employees' and 'FULL TIME (30+ hours) Employees'. The 'PART TIME' option is selected.

- 6 Select your [Student or Plan Type](#) and enter the number of credit hours you are taking. If you are enrolling in a coverage that spans multiple semesters, enter the number of credit hours you are taking in the first semester of the coverage you are choosing.

7 Click **Select** next to your Period Type.

8 You will see the **Pricing Details** for your plan. If your school allows for dependent coverage and you want to enroll a dependent, you must enroll them now by clicking **Add dependent**. If specific documentation is required, it will be listed on this screen.

9 Enter Demographics and Student Information. Click **Submit Demographics** at the bottom of the page.

10 Review the Coverage Dates and Total Due listed. If all appears correct, click **Submit Order**. Select payment type, enter payment information and select **Submit Payment**.*

* This applies only to those adding dependents.

11 The first screen is a confirmation of your plan choices and submission of your application. **Print a copy** for your records.

12 Once submitted and/or verification complete, you will be provided a **Coverage Purchase Confirmation** with your Order ID and AHP Student ID. Click **View Order Details** to view a detailed summary and confirmation of coverage.

Questions? Visit myahpcare.com and select your school from the drop down list.