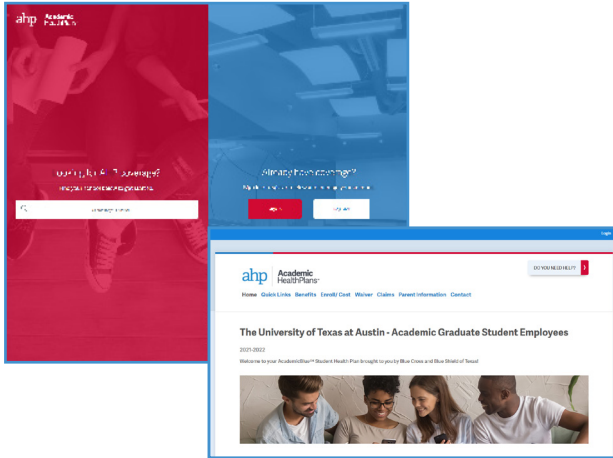# Online Enrollment Student Experience Guide

1 Find your school site at myahpcare.com. Go to the Enrollment tab and then select the appropriate enrollment link.

2 If you have previously enrolled online, please sign into your account. Otherwise, you will need to Create a New Account.

3 From the Getting Started page, click Start a New Enrollment Session.

4 Review the Terms and Conditions, then click the box to check "I understand and agree to the above conditions" and then "Next".

5 Select your Campus/Program or proper coverage option.

6 Select your Student or Plan Type and enter the number of credit hours you are taking. If you are enrolling in a coverage that spans multiple semesters, enter the number of credit hours you are taking in the first semester of the coverage you are choosing.

7 Click Select next to your Period Type.

8 You will see the Pricing Details for your plan. If your school allows for dependent coverage and you want to enroll a dependent, you must enroll them now by clicking Add dependent. If specific documentation is required, it will be listed on this screen.

9 Enter Demographics and Student Information. Click Submit Demographics at the bottom of the page.

10 Review the Coverage Dates and Total Due listed. If all appears correct, click Submit Order. Select payment type, enter payment information and select Submit Payment.*

This applies only to those adding dependents.

11 The first screen is a confirmation of your plan choices and submission of your application. Print a copy for your records.

12 Once submitted and/or verification complete, you will be provided a Coverage Purchase Confirmation with your Order ID and AHP Student ID. Click View Order Details to view a detailed summary and confirmation of coverage.

Questions? Visit myahpcare.com and select your school from the drop down list.