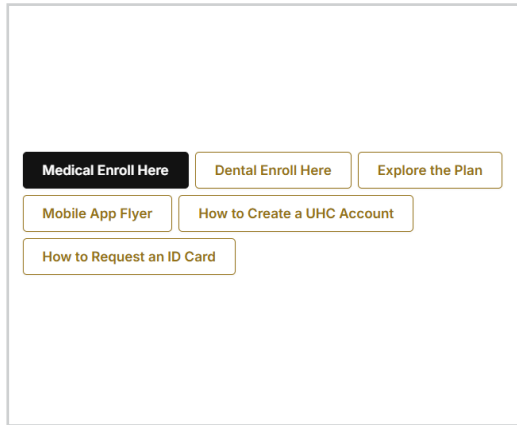
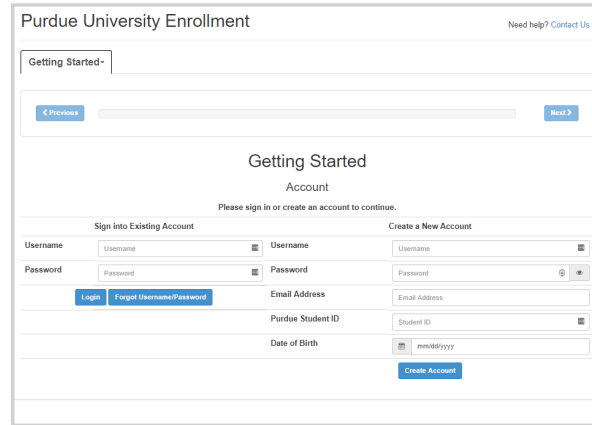


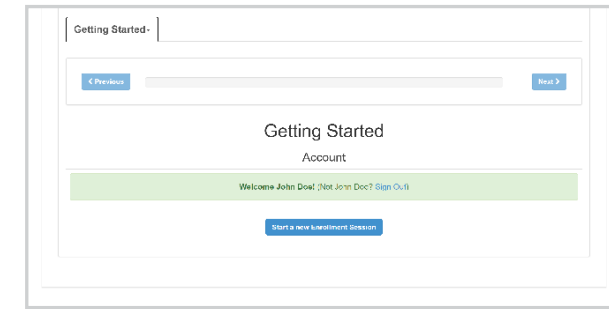
Purdue University - Graduate Staff Domestic and International Enrollment User Guide



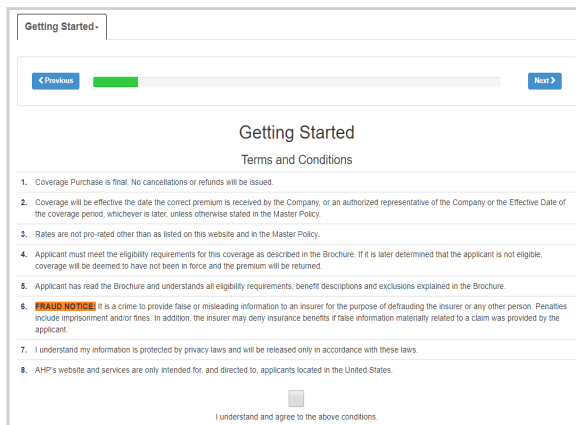
1 Go to purduega.myahpcare.com and click the appropriate link to begin enrollment.



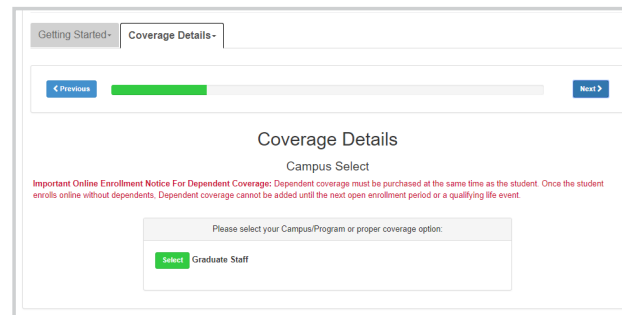
2 From the Getting Started page, you will need to **Create a New Account** or **Sign into Existing Account**.



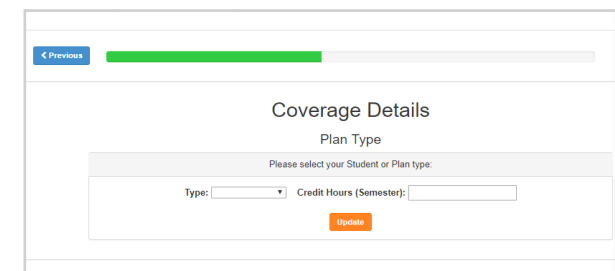
3 Once your account is created or you've logged in, click **Start a new Enrollment Session** to begin enrollment.



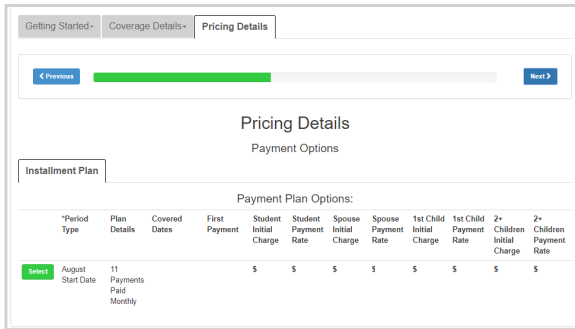
4 Review the Terms and Conditions, then click the box to check **I understand and agree to the above conditions**.



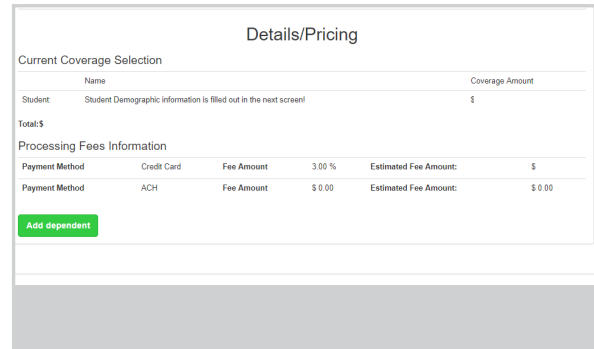
5 Click **Select**.



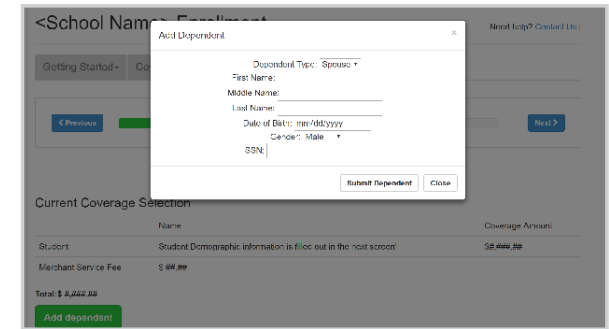
6 Select your **Student or Plan Type** and enter your **credit hours**. Click Next



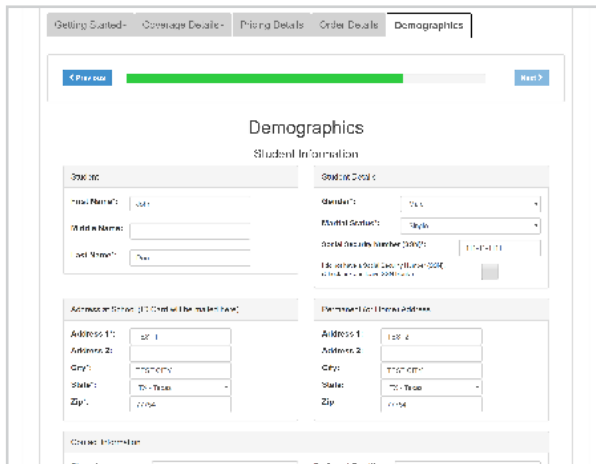
7 Select your **Payment Option**.



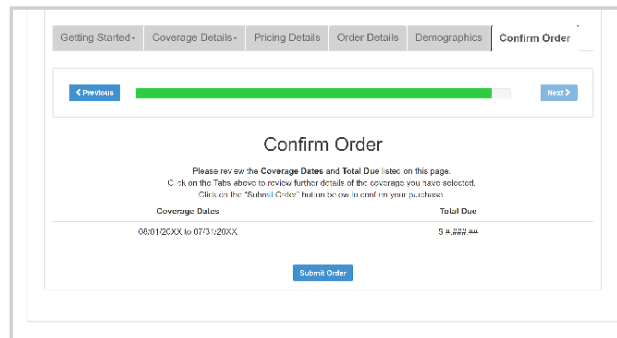
8 You will see the Pricing Details for your plan. If you want to add coverage for a dependent, click **Add dependent**.



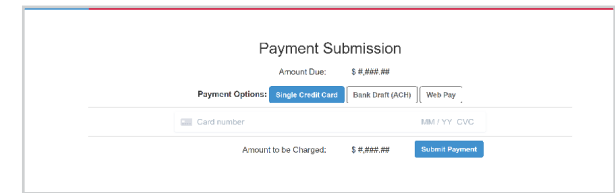
9 If Applicable, enter dependent information and click **Submit Dependent**. Repeat for any additional dependents, then click next.



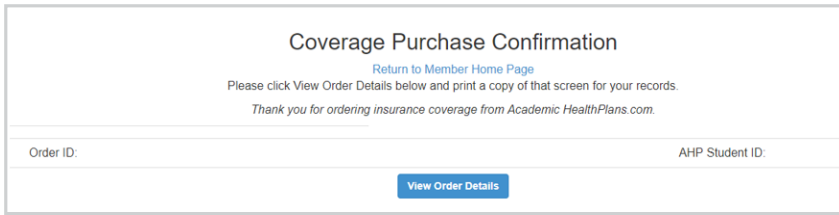
10 Enter Demographics and Student Information. Click **Submit Demographics** at the bottom of the page.



11 Review the Coverage Dates and Total Due listed on this page. If all appears correct, click **Submit Order**. Otherwise, use the tabs at the top to go back and change your selection.

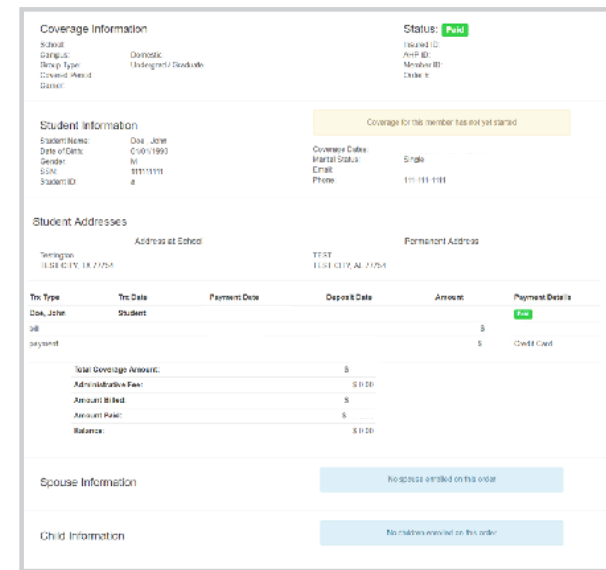


12 Enter your payment with a credit card, bank draft or Web Pay. Click **Submit Payment**.



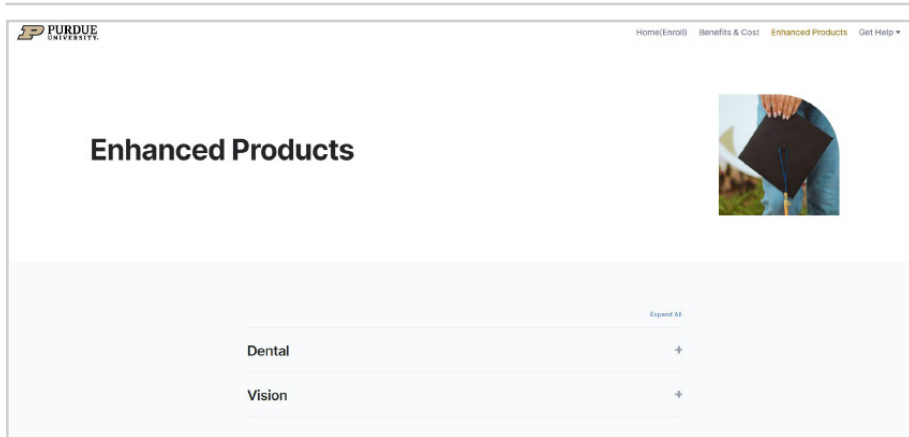
13

Upon successful payment, you will be provided a Coverage Purchase Confirmation with your Order ID and AHP Student ID. Click [View Order Details](#) to view a detailed summary and confirmation of coverage.



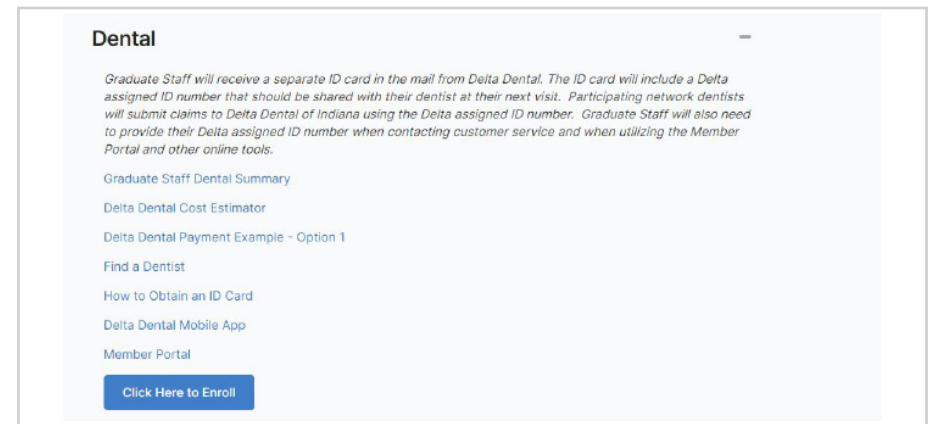
14

This screen is a confirmation of your benefit choices and proof of your enrollment. **Print a copy** for your records. You can Access this page at any time by logging into your AHP Account.



15

To enroll in Dental, go to purduega.myahpcare.com and click on the [Enhanced Products](#) tab.



16

Click on the Dental dropdown and repeat steps 2-14.

Questions? Please go to purduega.myahpcare.com and click on the "Get Help" dropdown