### **UK Student ARC Online Guide**

How to obtain your Medical and Pharmacy ID Card

## First Time Setup

Whether you are a new or existing member, you will be required to register in the new site. To register for the new site, do the following:

- 1. Go to my.arcsvs.com
- 2. At the login screen, click on the New Member Link at the bottom.



- 3. Enter your Member ID and Date of Birth and click Next.
- 4. Enter your email address and click Next.
- 5. You will receive a confirmation message that your registration is complete.

After registration, you will receive an email from ARC Services welcoming you to the new site. Click on the link inside the email which will take you to the site. You will be prompted to set your password. Once your password is set, you will be taken to the Home page of the site. The My ID Card button will allow you to view your ID Card for printing or downloading. This button is also available on your Profile page.



#### How to View your Medical Claims and EOBS online

To view claims and EOBs, select "VIEW CLAIMS" from the tablet:



#### Provider Network:

To search participating providers, select "PROVIDER SEARCH" from the tablet. This will direct you to Anthem.com where you can search network doctors in your area.



Once on Anthem.com, select "FIND A DOCTOR":



To insure all providers are in your network, enter your UKY prefix in this section:



Find a doctor, hospital, dentist, pharmacy and more. You'll get the most from your insurance plan (and save money), if you choose a doctor or hospital in your network.



Select your search criteria and click "Search"

All fields are required unless labeled optional

# Find a Doctor Encontrar un doctor

#### I want to search using the first three letters of my identification number:

UKY Select a plan/network @

| I'm looking for a:  | Whose name is: (optional)    |
|---|------------------------------|
| Doctor/Medical Professional   | Enter name                   |
| Who specializes in:   |                              |
| Family/General Practice, Internal Med   | ¥                            |
| Show specialty details  |                              |
| Located near:   | Within a distance of:        |
| 40507   | 10 miles v                   |
| Who is: (optional)  Accepting New Patients  Able to serve as Primary Care Physician (PC)  Show more options  Search | CP)                          |
| · ·   | ARC Administrators           |
|   | P.O. Box 12290               |
|   | Lexington, KY 40582          |
| E   | mail: eligibility@arcsvs.com |
| UK Me   | ember Services: 855-214-8287 |